

*St. Agnes Cathedral School  
National School of Excellence  
70 Clinton Avenue  
Rockville Centre, New York 11570  
(516) 678-5550  
Fax (516) 678-0437*

*Mrs. Cecilia St. John  
Principal*

*Mrs. Mary Brower  
Assistant Principal*

March 12, 2024

Dear St. Agnes Cathedral School Parents and Guardians,

Parent-Teacher Conferences are scheduled for Thursday, March 21st during the day from 1P.M. to 4:30 P.M. and in the evening from 6 P.M to 8:30 P.M. Conferences will be held again on Friday, March 22nd in the afternoon from 1-3 P.M.

To conduct Parent-Teacher Conferences, school will dismiss at 12 noon on those days. Please note that Aftercare is not in effect during Parent-Teacher Conferences.

The app, TeacherReacher.com ([www.teacherreacher.com](http://www.teacherreacher.com)) is used to schedule conferences. It is strongly recommended that you set up your Parent Account as soon as possible **if you have yet to set one up**. Click on the link below for instructions on how to schedule your conferences.

Teacher Reacher Instructions

**Registration for reserving conference times is open and will close on Wednesday, March 20th at 11:55 P.M. for the March 21st conference and on March 21st at 11:55 P.M. for the March 22nd conference.**

In addition to scheduling four appointments with Core Teachers, you can set up four appointments with Elective Teachers (Special Content Teachers, AIS Teachers, and Resource Room Teachers). Each appointment is scheduled for ten minutes.

For the maximum number of parents/guardians to benefit from these appointments, everyone must abide by the ten-minute timeframe. When scheduling conferences, please be certain to build in time to get from one appointment to the next. Scheduling three conferences in thirty minutes may result in missing one or more appointments due to travel time and the relative proximity of one classroom to another.

Please be aware that teachers will not be able to honor unscheduled appointments. If you are late or miss your appointment, you may schedule a phone conference for a future date.

We are confident that your Parent-Teacher Conferences will be informative and productive. Please call the Main Office at (516) 678-5550 if you have any specific questions pertaining to this registration system or general questions regarding parent/teacher conferences.

Please know that we will work to resolve glitches that may occur as they become apparent. Your patience and understanding is appreciated! The teachers and I look forward to seeing you at the upcoming conferences.

Please note the locations for the Special Content Teachers, AIS Teachers, and Resource Room Teachers:

- Music: Mrs. Kimmie McGee: Newman Cafeteria
- Gym: Mrs. Kathleen Cook: Newman Cafeteria
- Spanish: Mrs. Marcela Maini: Newman Cafeteria
- AIS Math: Mrs. Kim Kirby: Newman Cafeteria
- AIS Reading: Mrs. Denise Donaldson: Newman Cafeteria
- Art: Mrs. Sandra Collins: Art Room off Newman Cafeteria
- STEM: STEM Lab
- Library: Mrs. Fran Barricelli: 2nd Floor of the Carlin Wing: Library
- School Counselor: Mrs. Kim Dowdell: 2nd Floor of the Carlin Wing: Counselor's Office
- Mrs. Fran Rivera: Resource Room: 2nd Floor of the Carlin Wing: Enter through the Library
- Mrs. Erica Rechtweg: Resource Room: 2nd Floor of the Carlin Wing: Enter through the Library
- Mrs. Erica Morello: Resource Room: 2nd Floor of the Carlin Wing: Enter through the Library
- Dr. Sean McCabe: School Psychologist: 2nd Floor of the Newman Wing (Grade 8 Hallway)

Sincerely,

*Mrs. Cecilia St. John*

Mrs. Cecilia St. John, Principal